

CS-19-1167

# CONTRACT APPROVAL FORM

(Contract Management Use only)  
**CONTRACT TRACKING NO.**  
**CM2448-A1**

## CONTRACTOR INFORMATION

Name: EltonAlan, Inc  
Address: 3653 Regent Blvd. #606 Jacksonville FL 32224  
City State Zip  
Contractor's Administrator Name: Mike Holcomb Title: CEO  
Tel#: (904) 900-7620 Fax: \_\_\_\_\_ Email: mike@eltonalan.com

## CONTRACT INFORMATION

Contract Name: Agreement for Professional Engineering Services Contract Value: \$778,647.86 (current with Change Orders)  
Brief Description: Engineering Design/Permitting and Post Design Services for the CR115 (OLD DIXIE HWY) Widening & Resurfacing Project. Amendment #1 is to extend the professional services agreement through December 31, 2020. No dollar amount time extension.  
Contract Dates : From: 8/28/17 to: 12/31/19 Status: \_\_\_ New \_\_\_ Renew X Amend# \_\_\_ WA/Task Order  
How Procured: \_\_\_ Sole Source \_\_\_ Single Source \_\_\_ ITB \_\_\_ RFP X RFQ \_\_\_ Coop. \_\_\_ Other \_\_\_\_\_

### If Processing an Amendment:

Contract #: CM2448 Increase Amount of Existing Contract: N/A; No cost extension  
New Contract Dates: 1/1/2020 to 12/31/2020 TOTAL OR AMENDMENT AMOUNT: N/A; No cost extension

## APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY, SECTION 6

1.	<u>D</u> Department Head Signature	<u>01/15/2020</u> Date	<u>Engineering Services</u> Submitting Department
2.	<u>Deaylon Higgins</u> Contract Management	<u>1/10/20</u> Date	<u>63470541-563365-115SB</u> Funding Source/Acct #
3.	<u>MHO</u> Office of Management & Budget	<u>1/24/20</u> Date	
4.	<u>[Signature]</u> County Attorney (approved as to form only)	<u>1/29/20</u> Date	

Comments: \_\_\_\_\_

### COUNTY MANAGER - FINAL SIGNATURE APPROVAL

[Signature]  
Michael Mullin  
1/29/20  
Date

## RETURN ORIGINAL(S) TO CONTRACT MANAGEMENT FOR DISTRIBUTION AS FOLLOWS:

Original: Clerk's Services; Contractor (original or certified copy)  
Copy: Department  
Office of Management & Budget  
Contract Management  
Clerk Finance

**AMENDMENT NO. 1/FIRST EXTENSION TO THE**  
**AGREEMENT FOR PROFESSIONAL ENGINEERING SERVICES**

THIS AMENDMENT made and entered into this 30 day of January, 2020 by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA, a political subdivision of the State of Florida**, (hereinafter referred to as "County") and EltonAlan, Incorporated, a Florida Corporation, whose principle office address is located at 3653 Regent Blvd., Unit #606, Jacksonville, Florida 32224, hereinafter referred to as "Consultant".

**WHEREAS**, the parties entered into an Agreement on August 28, 2017 where the Consultant would provide Engineering Design/Permitting and Post Design Services for CR 115 (Old Dixie Hwy) Widening & Resurfacing; and


**WHEREAS**, the Agreement provided for an initial term beginning on the date first written and ending on December 31, 2019 with the option to extend the performance period upon mutual agreement between both parties; and

**WHEREAS**, the parties desire to amend and extend said Agreement beginning January 1, 2020 and ending December 31, 2020 to allow the Consultant to complete the services.

**NOW, THEREFORE, FOR AND IN CONSIDERATION** of the mutual covenants and agreements herein contained, the parties hereto agree as follows:

1. In accordance with Section 4 of the Agreement dated August 28, 2017 the performance period is hereby extended beginning January 1, 2020 and ending December 31, 2020.
2. All other provisions of the original Agreement, as amended, not in conflict with this Amendment shall remain in full force and effect.

**BOARD OF COUNTY COMMISSIONERS  
NASSAU COUNTY, FLORIDA**

  
\_\_\_\_\_  
MICHAEL S. MULLIN, County Manager  
Its: Designee  
Date: 1/30/20

**ELTONALAN, INC.**



\_\_\_\_\_  
By: Michael E. Holcomb  
Its: CEO  
Date: 1-03-2020